

Kid~Space Summer Camp 2011 Handbook

Hours of Operation Monday– Friday 6:30am-6:30pm Main Camp activities from 9-5pm

Please try to be prompt, late fees are strictly enforced. Late fees are as follows. Arriving after 6:35 but before 6:45am = \$10. Arriving after 6:45 but before 7pm = \$20 fee

Payment Tuition for summer camp is collected by automatic debit from the credit or debit card placed on file. Kid Space accepts, cash, checks, and debit cards for any additional purchases. Weekly tuition is expected in advance. Tuition is due each Friday for the upcoming week and will be charged to the card on file Friday evenings for the upcoming week. Any tuition not received by Monday evening at 6:30 will be considered late and a \$20 late fee will be added to your account. If payment is not able to be processed on Friday please bring an alternate source of payment to camp on Monday morning when dropping off your child.

Pick up list & Emergency Contacts Only parents/guardians or persons listed on the your child's pick up list will be allowed to pick up your child from camp. Please be sure to inform us of any additions to this list. Please update emergency contact numbers as needed.

Sick Policy To ensure a healthy environment for staff and students. Campers who display obvious signs of illness, such as fever, excessive coughing, unexplained rash, diarrhea or throwing up, will be sent home.

Behavior Policy All rules are clearly defined for campers of all ages. We use positive reinforcement with our campers to encourage good behavior. Tickets are given to those students modeling good behavior. These tickets may be redeemed for special activities or turned in for prizes. Of course we still have children who misbehave from time to time and in that case we utilize warnings as well as time outs from activity for continuing behavior issues. Parents will be notified of any reoccurring behavioral issues.

Sun block We're asking each family to please donate 1 or more spray bottles of water proof sunblock. This ensures we will have an adequate supply to keep all our kids burn free this summer. Counselors will apply sunblock with a spray bottle to al campers when venturing out doors for more than 30 minutes. THANK YOU!

Kid~Space Required Camp Gear!

Refillable Water Bottle

This is really important! All campers must have a water bottle with them daily! It's HOT!! We provide cold water for students to refill their container with while on trips & at the park. Water bottles are available for purchase in the front office daily. Water bottles may be purchased for \$1. Campers who do not bring a water bottle will be held back from field trips.

Kid~Space T-Shirt

In order to help us quickly locate and identify campers while on trips students are required to wear a Kid~Space T-shirt daily. Campers who do not have a Kid Space Shirt will be held back from field trips. **Exceptions will not be made as this is a safety issue.**

Closed Toed Shoes

Please bring a pair of closed toed shoes to camp each day. Flip flops are great for beach days, but not so great for soccer or the park!! Campers who do not have closed toed shoes will be let behind on field trip days. (The only exception made will be on beach trips)

Karate Uniform

Campers will need their uniforms for karate class on Mondays, Wednesdays, and Fridays. Campers may wear uniform pants and a camp t shirt with their belt to attend class. Gi tops are only required on testing days.

Lunch

Campers may pack or purchase lunch. Due to time and space constraints, we can not refrigerate or heat lunches brought from home. Please include an ice pack in your child's lunch. When purchasing lunch, please be sure your child is on the lunch list. It is your responsibility to make our staff aware your child is ordering lunch. Please don't leave this important step up to your child. Snacks and drinks are provided daily. Hot lunch is available for \$20 per week. (\$3 for Pizza Mondays, and \$4.25 Tuesday through Fridays Menu varies and is available by the week)

Backpack or Bag

This is a great place to keep all your treasures mentioned above! Putting your name on your belongings and stowing them in your bag while not in use, is a great way to keep them safe! Backpacks belong on the shelves in the kitchen. We have some great Camp Bags available for purchase, check the front office for what's new and cool. ;)

Optional Gear...

Electronics & Toys (ipods, game systems & games, cell phones, toys etc)

Although these items may be brought to camp, we would like to issue a word of warning and a little advice. We know campers LOVE to bring their own systems, games and electronics to camp, but please remember that while we can look after our students we can not guarantee the safety of their gadgets.

Kid~Space allows students to bring these items but is in no way responsible for them.

Each student's belongings should be clearly marked with their name, and stowed in their camp bag when not in use.

A word of advice:

PLEASE WRITE YOUR CHILD'S NAME ON EVERYTHING THEY BRING TO CAMP!

NO matter how big or small the item, you'll be glad you did!! 😊